



St Robert of Newminster Catholic School and Sixth Form College



Biddick Lane, Washington, Tyne & Wear, NE38 8AF
Tel: (0191) 716 1700 Email: school@str.bwcet.com

Head Teacher: Mr D Juric
Chair of Governors: Miss A Nichols

21st June 2024

Dear Parent/ Carer

Practice Examinations

St Robert's staff are preparing your child for their end of Year 12 examinations which begin on Wednesday 26th June. Timetables for the assessments have already been sent via Arbor to parents/carers and students. Students also have bespoke paper copies of the timetable.

An assembly will be delivered to all Year 12 students to outline exam expectations this week. These recommendations are within the Joint Council for Qualifications guidance to schools for the conduct of examinations. There will be trained invigilators present during the examinations to uphold the required expectations. Please follow [this link](#) for the JCQ Information for Candidates document and may I ask for your support in reiterating these key messages to students. Some key points from this document are:

Equipment

Students are responsible for bringing the correct equipment to an examination. All students must write in **black ball point pen only**. For Year 13 Summer examinations, papers are scanned into a computer for examiners to mark and no other type or colour of pen is permitted. Therefore, we are training students to get used to writing in a black biro pen for these assessments.

Students must bring a (scientific) calculator for any exam which permits the use of one e.g. Maths Calculator paper, all Science papers and Geography.

Students must bring a pencil and a ruler to their examinations.

This request is in line with the existing Gold Standard expectations and equipment list as per the student planner.

Exam Hall regulations

Students are not permitted *any* watch in an examination hall, even analogue watches. Students are not permitted a mobile phone. They *must* be turned 'off' and in student bags, not on their person at the examination desk.

Highlighters may be used on the questions *only* and not within written answers.

Any pencil cases *must* be see-through.

There must be *no labels* on water bottles.

May I take this opportunity to thank all parents/carers for your continued support. I hope that the students can be proud of their efforts and are able to celebrate 'letting their lights shine' as they receive their examination results over the coming weeks.

Should you wish to contact the school, please do so via your child's Head of Year, in the first instance.

Yours faithfully,

Mrs S Chappell

