



St Robert of Newminster Catholic School and Sixth Form College

BTEC Plagiarism – Student Guide

- When completing your coursework for your BTEC subject, you must make sure that it is **all your own work**. If the school or the exam board suspect that you have copied or borrowed work from somewhere else, you are in danger of being penalised – it could mean that you are withdrawn from the qualification.
- Plagiarism is when this ‘copying’ takes place. There are several forms of plagiarism:
 - **Copying an assignment / work written by another student**
 - **Copying an assignment / work from the internet**
 - **Taking extracts from published books (without reference)**
 - **Taking extracts from the internet (without reference)**
- If you are using books or the internet for research, you must **make** reference to this in your finished assignment. It is best to take advice from your course teacher so that he/she can describe the best way to do this to avoid any possibility of plagiarism.
- At the end of your assignments you will be asked to sign a form that confirms that the work you have produced belongs to you and that you have not copied from any other source.
- If you are worried about the issues surrounding plagiarism, discuss this with your course teacher and they will help you to complete your assignments correctly.

Sign below to indicate that you understand and accept the school and examination board policies on plagiarism.

Name:.....

Signature:.....

Date:.....